

Date: April 13, 2017

Memo to: Chief Executive Officers and District Chancellors, Accreditation Liaison Officers of ACCJC Member Institutions; Other Interested Parties

From: Richard A. Winn, Interim President



Subject: Notice Re: Election Announcement


We are posting an updated and corrected Memo regarding the ACCJC Commission vacancies, election process, and request for nominations/applications. Please note these two changes:

- We had previously listed Mary A.Y. Okada as a Commissioner member of the nominating committee. Since she is eligible for a second term on the Commission and will thus be on the ballot for reelection, she is not eligible to serve on the Committee. Commissioner Timothy Brown has been appointed to serve; his appointment was approved at the recent Commission meeting. Due to a clerical error, his role was not referenced in the earlier version of this announcement. He is listed in this version as a Commission member.
- It has been customary, and in keeping with an interpretation of the ACCJC bylaws, for members appointed to the Nominating Committee to serve for a period of two years. After the original slate of members was approved by the Commission, it was discovered that Dr. Frank Chong, President of Santa Rosa Junior College, had previously been appointed to the Committee and had served only one year. He has indicated that he is ready to serve the second year of his appointment; he is listed here in the Non-Commissioner category.

Thank you for your understanding. Please bear in mind the April 21 deadline for nominations/applications.

Date: April 13, 2017

To: Chief Executive Officers and District Chancellors, Accreditation Liaison Officers of ACCJC Member Institutions; Other Interested Parties

From: Richard A. Winn, Interim President 

Subject: Commissioner Nominating Committee, Announcement of Commission Vacancies, and Request for Nominations/Applications

Nominating Committee

In accordance with the bylaws of the Accreditation Commission for Community and Junior Colleges (ACCJC), the Executive Committee of the Commission has appointed the following persons to the Commission's Nominating Committee:

Commissioners:

Karolyn Hanna, Committee Chair
Public Member, Term: 2016 and 2017

Timothy C. Brown, Riverside City College
Academic Member, Term: 2016 and 2017

Sonya Christian, Bakersfield College
Administrative Member, Term: 2016 and 2017

Richard Mahon, Allan Hancock College
Academic Member, Term: 2017 and 2018

Non-Commissioners:

Frank Chong, Superintendent/President – Santa Rosa Junior College,
Term: 2016 and 2017

Julie Bruno, Instructor, Communication Studies – Sierra College; President –
Academic Senate for California Community Colleges, Term: 2017 and 2018

Kathleen Burke, President – Los Angeles Pierce College, Term: 2017 and 2018

Cheryl Marshall, Chancellor – North Orange County Community College District,
Term: 2017 and 2018

Matthew Wetstein, Assistant Superintendent and Vice President of Instruction –
San Joaquin Delta College, Term: 2017 and 2018

The role of the Nominating Committee is to consider the information provided by each nominee or applicant and to prepare a slate of candidates reflecting what each would bring to meet the varied needs of the Commission. Considering the composition of the Commission as a whole, the Committee's decision criteria include ensuring a range of competencies, representation of institutional types, compliance with federal requirements (such as for public members and academics), membership diversity, and broad experience within the region. The Committee's role is to ensure that, as far as possible, the slate of candidates will help to maintain a high level of qualified members who are capable of inclusive representation and fidelity to the purposes of peer review.

Commission Vacancies

The Commission is seeking nominations from the field and applications from individuals who wish to be considered for membership on the ACCJC Commission. Commissioners are elected for three-year terms and may be re-elected for a second three-year term. Information about the role of the Commission, its composition, and the bylaws related to the election process may be found on the ACCJC website.

As announced in January 2017 at the Open Meeting of the Commission, the positions available for the term beginning November 1, 2017 are:

Two Academic Members. Two incumbents of this position, Dr. Timothy Brown and Ms. Susan Kazama, have completed their second term and are not eligible for re-election.

One member representing a private institution. The incumbent of this position, Mr. John Zimmerman, has completed his second term and is not eligible for re-election.

One member representing WASC Senior College and University Commission (WSCUC). The incumbent of this position, Dr. Eleanor Siebert, has completed her second term and is not eligible for re-election. This candidate will be appointed by WSCUC and placed on the ballot.

Submission Deadline

Completed applications must be received in the ACCJC office by **5:00 pm, April 21, 2017**, and may be delivered by U.S. Post, email with attachments, delivery service, or in person. The Nominating Committee will convene in early May to prepare the slate of candidates as described above. The resulting slate of candidates will be mailed to the Chief Executive Officers of the institutions accredited by the ACCJC. The CEO's information will also include a description of the process by which an At-Large Candidate may be added to the final ballot. A final ballot will then be mailed by mid-May to the CEOs of all member institutions who will vote to elect new and continuing Commissioners from the slate or from additional candidates that have been added as At-Large Candidates in keeping with the ACCJC bylaws.

Following the election, the elected new and/or continuing members will be announced simultaneously on the ACCJC website and at the Commission's June meeting.