

Date: June 5, 2019

To: Commissioners and Other Interested Parties

From: Sonya Christian, Chair, Evaluation and Planning Committee; Gohar Momjian, ACCJC Vice President

Subject: Report on Evaluation and Planning Committee Spring 2019

The purpose of the Evaluation and Planning Committee (Committee) is to coordinate assessment of Commission activities to improve services to members and to identify needs for Commissioners' ongoing professional development. The Committee accomplishes this by assessing Commission operations, identifying topics of importance to improve Commission work, and coordinating the Commission's annual retreat. The Committee leads the Commission's strategic planning process and monitors its implementation to address important and timely issues.

In Spring 2019, the Committee continued to monitor progress on the activities in the ACCJC Strategic Plan and goal attainment per the Implementation Report. Committee highlights for the semester include the following accomplishments.

- The Committee reviewed the January 2019 regular meeting evaluation results and made suggestions to staff for improving Commission meetings.
- As part of ongoing evaluation efforts, ACCJC implemented its biennial ALO survey in February 2019 to inform our efforts to support ALO's in their role and work. I would like to extend our appreciation for the work of the following Integrated Planning Consultants, RP Group for IEPI: KC Greaney, Santa Rosa Junior College; Barbara McNeice-Stallard, Mt. San Antonio College; Aimée Myers, Sierra College; Maria Narvaez, Mount Saint Mary's University; L. Jane Saldana-Talley, Santa Rosa Junior College. Additional thanks to Commissioner Danika Bowen, Carrington College. In April, ACCJC shared the survey results with the field which included a 56% response rate. Results are posted on our website: <https://accjc.org/announcement/alo-survey-results/>
- With leadership from Commissioner Randy Beach, the Committee planned for an ongoing ACCJC webinar series with initial implementation in Spring 2019 and continuing in Fall 2019. This effort supports our Strategic Plan objective to provide greater support to member institutions through transparent, collegial and open communication.

- In March 2019, the Committee organized and advertised two webinars to provide an overview of the recently revised Annual Report and Annual Fiscal Report. There were 214 participants who listened to the webinars over the two days and actively engaged in the Q & A sessions. I would like to thank Commissioner Randy Beach for facilitating the webinar sessions, presenters Stephanie Droker, Jim Austin, Gohar Momjian, and ACCJC staff Jared Spring and Bakersfield College IT Director Todd Coston for their technical support.
- In May 2019, the Committee's webinar focused on the peer review process and facilitated a panel discussion including experienced peer reviewers and a peer review team chair. Special thanks to guest panelists: Sunita Cooke, Superintendent/President, MiraCosta College; Janet Fulks, Faculty, Bakersfield College; Danika Bowen, ACCJC Commissioner, Vice President, Accreditation and Professional Regulation, Carrington College.
- In May 2019, the Committee activated the Commission's biennial Self-Evaluation which seeks to inform the Commission on its own effectiveness as a decision making body and board and to enlighten discussions on future initiatives. Special thanks to Commissioner Karolyn Hanna for spearheading this evaluation work.
- With leadership from Commissioner Carmen Sigler, the Committee spent significant time to plan for the Commission's Fall 2019 Development Workshop (retreat). After soliciting and discussing ideas and directions, the Committee drafted an agenda organized around three themes: Sustain, Clarify, Innovate. The retreat will focus on taking stock of accomplishments and opportunities for continued improvement (sustain); improving structures and processes to ensure quality improvement (clarify); and developing and fostering innovative approaches in the peer review process (innovate).