

Date: February 1, 2023

To: Chancellors, Superintendents, Presidents, and Accreditation Liaison Officers of ACCJC Member Institutions; Other Interested Parties

From: Gohar Momjian, Vice President

Subject: Notice of Adoption of Policy Revisions

The ACCJC Policy Committee oversees the development of new policies and changes to existing policies. Commission procedures generally provide that the Commission consider proposed policy changes and/or new policies in a two-meeting process. At the first meeting, the Commission discusses new policies and/or makes modifications to existing policies as appropriate, known as First Reading. These policies are then circulated to ACCJC's member institutions and other interested parties for review and comment before presentation at the next scheduled Commission meeting for Second Reading and adoption.

During its January 2023 meeting, the Commission approved the following policy revisions in its Second reading and adoption:

1. [Policy on Principles of Good Practice in Overseas International Education Programs](#)
2. [Policy on Substantive Change](#)

Per the ACCJC [Policy on Commission Practices on Policy Review](#), the Commission can make institutional policy changes outside the normal two-meeting process under exceptional or time sensitive circumstances, when changes are needed in order to align with federal regulations, or for other extenuating circumstances. With the submission of ACCJC's recognition report to the Department of Education in summer 2022 and identified need to strengthen its policy regarding transfer of credit, the Commission also approved for its First Reading and Adoption the following policy:

1. [Policy on Transfer of Credit](#)

We kindly request that you publicize the information in this memo at your institution so that the community is kept informed of Commission policy revisions.