ACCJC
ACCREDITING COMMISSION FOR COMMUNITY AND JUNIOR COLLEGES
Outcomes | Innovation | Improvement

DE Assessment Tool for Peer Reviewers

Instructions: Please complete this tool to indicate which course sections met or did not meet the expectations for substantive and regular interaction per ACCJC's *Policy on Distance Education and Correspondence Education* and the Protocol for Distance Education Review.

Place an "X" in the empty cells in columns D-J to indicate "yes." Columns N and O will be calculated automatically, so long as an X is used to mark interaction methods in columns D-J. Columns A and B must have text for the auto-calculate function to work in each row.

Note: This document is for internal use by the peer review team only and will not be shared with the institution.

Course Section Information		Substantive Interaction Methods (must be at least two methods) *mark with an X each type of interaction that you verify				Regular Interaction (must be both types) *mark with X to verify		These columns will be automatically populated based on your findings for substantive and regular interaction.		
Course Section Name *Please include the name for each DE course included in the sample.*	**Identify Type of DE: Asynchronous or Synchronous**	**Direct Instruction**	**Assessment & Feedback**	**Provides Information & Responses to Questions**	**Facilitates Group Discussions**	**Regular and Predictable Engagement**	**Monitors Success, Engages Students**	**Course section MEETS substantive and regular interaction policy elements**	**Course section does NOT meet substantive and regular interaction policy elements**	**Notes/Comments**
Course A	Asynchronous	X	X			X	X	X		Sample notes
Course B	Asynchronous		X			X	X		X	
Course C	Synchronous		X	X	X	X			X	
Course D	Synchronous	X		X		X	X	X		Sample notes
Course E	Asynchronous	X	X				X		X	
Course F	Synchronous		X	X		X	X	X		Sample notes
Course G	Synchronous				X	X			X	
Course H	Synchronous	X				X			X	
Course I	Asynchronous	X	X	X	X	X	X	X		
Course J	Asynchronous	X		X		X	X	X		Sample notes