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## Policy on Monitoring Institutional Performance

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January 2020

The Commission's responsibility is to determine whether an institution is in compliance with Eligibility Requirements, Accreditation Standards and Commission policies (together Commission's Standards) and to assist institutions, through established procedures, in the improvement of quality.

### Commission Monitoring of Institutional Performance

In support of its purposes, the Commission applies a set of annual monitoring and evaluation approaches that assess an institution's continued compliance with the Commission's Standards, and that take into account institutional strengths and stability. <sup>1</sup> Such annual monitoring will include, but not be limited to:

- Headcount enrollment data <sup>2</sup>
- Collection and analysis of key data and indicators of student achievement
- Collection and analysis of key data and indicators of fiscal stewardship and stability
- Such other elements as determined by the Commission

Information from the annual monitoring reports will be provided to peer review teams for inclusion in the comprehensive review process. The Commission may request a special report, with or without a visit on the basis of data provided in annual monitoring reports.

### Responsibility of the Institution

It is the responsibility of the institution to inform the Commission of any circumstance that significantly impacts the institution's operational, academic and student services, or fiscal strength and stability or its compliance with the Commission's Standards.

*Adopted June 2014; Revised January 2020*

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<sup>1</sup> 34 C.F.R. § 602.19.

<sup>2</sup> Headcount enrollment increases will be considered significant if they represent a one-year increase of 50% or more. If headcount enrollments are significant, then the Commission will begin to monitor the enrollments of particular programs impacting the overall institutional increase. If any such institution has experienced an increase in headcount enrollment of 50 percent or more within one institutional fiscal year, ACCJC must report that information to the Secretary within 30 days of acquiring such data.